

# HALSALL PARISH COUNCIL

## NOTICE OF ANNUAL PARISH COUNCIL MEETING

The Annual meeting of Halsall Parish Council will take place on Wednesday 13<sup>th</sup> May 2015 at 7.30 p.m. at St Aidans Hall, Renacres Lane, Shirdley Hill, Halsall.

**Please note: If you wish to make audio or video recording, or take photographs of the meeting please phone Dave Bond, Parish Clerk on 01704 534090 or email [davebondhpc@aol.com](mailto:davebondhpc@aol.com) in advance of the meeting so that this can be arranged in an organised manner in order to minimise any disruption.**

1. Apologies for absence.
2. Declarations of Interest.
3. Appointment of Chairman.
4. Declaration of acceptance of office by Chairman.
5. Appointment of Vice-chairman.
6. Declaration of acceptance of office by Vice-Chairman.
7. Appointment of representatives to outside bodies.
8. Appointment of Committees.
9. Open Forum for 15 minutes for matters raised by members of the public.
10. To confirm and sign the Minutes of the meeting held on the 8<sup>th</sup> April 2015 as a correct record.
11. Parish Clerk's Report.
12. Reports from Representatives.
13. Planning: No applications received this month.
14. To receive updates from Working Groups and discuss and decide what action to take.
15. To discuss and decide whether to send a letter to LALC asking them to encourage parishes to send at least 1 representative to future meetings.
16. Finance:
  - 16.1. To approve Schedule of Payments.
  - 16.2. To receive and accept the final audited accounts for 2014/15 as an accurate record together with the Annual External Audit Report, Governance and Account Statement.
  - 16.3. To further discuss and suggest ways in which available S106 monies should be spent and, if necessary, decide what action to take to ensure that the monies are spent on Halsall projects.
  - 16.4. To discuss and decide upon S137 grants.

Date and time of next meeting:

Wednesday 10<sup>th</sup> June 2015 at 7.30 p.m. at The Memorial Hall, Halsall Road, Halsall.

Dave Bond, Parish Clerk  
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