

HALSALL PARISH COUNCIL

Minutes of the Meeting of Halsall Parish Council held on Wednesday 12th October 2022 at 7.30 p.m. at The Memorial Hall, Halsall Road. Halsall,

PRESENT: Cllr. E Wright (Chair), Cllr. J Ridley (Vice Chair), Cllr. R Brookfield, Cllr. M Lyons, Cllr. K Wright, Cllr. B Young, Cllr. A Timon, Cllr. K Pyne, D Bond (Parish Clerk and 2 members of the public.

01/10/2022 Introductions / Apologies

Apologies received and accepted from Cllr. D Corfield

02/10/2022 Declarations of Interest

No declarations of interest

03/10/2022 Borough Councillor's Report followed by Open Forum for 15 minutes for matters raised by members of the public for Councillors to respond to.

No report received from Borough Councillor Hirrell.

No matters raised by members of the public.

04/10/2022 To confirm and sign the Minutes of the meeting held on 23rd September 2022 as a correct record.

The minutes, having been circulated were accepted and it was **Resolved** that they be signed as a correct record.

05/10/2022 Parish Clerk's Report

Report accepted without comment.

The Clerk updated Council on arrangements in place and what still need to be done / decided in advance of Remembrance Sunday.

The following actions were agreed:

Cllr Jim Ridley for agreeing to attend on the day to liaise with the Company.

Cllr Keith Wright and Cllr Andy Timon to hoist flag on the pole and drape another flag on the Monument.

Cllrs Brian Young and Jim Ridley to carry out the readings in the Service.

Refreshments to be supplied by volunteers.

06/10/2022 To receive reports from the following representatives and discuss and decide upon any actions arising.

Lancashire Association of Local Councils – Cllrs. R Brookfield, J Ridley and E Wright – Next meeting 13th October

Moss Alliance – Cllr. E Wright – Nothing to report

Ormskirk School – Cllr. A Timon presented an update from the Foundation Trustees on the Chattels (copy included with minutes) - Next meeting 6th November.

Healthy Halsall – Cllrs. R Brookfield, M Schofield, J Ridley and M Lyons - To include feedback following the review of business communication and working practices between parish council members and staff with a view to improving health and wellbeing.

Action: Clerk to include on next agenda

07/10/2022 Planning Applications:

2022/0754/FUL - Gettern Farm, Plex Moss Lane, - Proposed first floor extension – No comment

2022/0952/FUL - 10 Moss Road - Proposed first floor extension – No comment

2022/0970/FUL - Holly Farm Buildings, Plex Lane - Variation of Condition Nos 1,2,4,5,6,7,8,9,12 of Planning Permission 2022/0079/FUL relating to building in accordance with approved plans; window door materials; car park surfacing; landscaping; boundary walls and fences; surface water drainage, site accesses; foul water treatment – No comment

HALSALL PARISH COUNCIL

08/10/2022 To receive reports from the following Working Groups and discuss and decide upon any actions arising

Transport – Cllrs. R Brookfield and D Corfield – To be merged with traffic and road safety.

Finance - Cllr. E Wright, A Timon and M Schofield – Cllr. E Wright presented her report.

Flooding – Cllr. E Wright and A Timon – Cllr. Timon gave an update on actions taken following reports of flooding along Renacres Lane.

Other Councillors reported problems along Gregory Lane and Summerwood Lane.

Traffic and Road Safety Group formed comprising Cllr. Pyne, Cllr. Corfield, Cllr. Brookfield and one person from the public (Becka Jones).

The Working Group is hosting the Deputy Police and Crime Commissioner Andy Pratt at a meeting on 07/11/2022 at 11am at The Memorial Hall.

Further members to be appointed at the November meeting.

Energy Saving – Cllrs. B Young, J.Ridley and M Lyons - No meeting has taken place yet however it was agreed that as a first step the Clerk obtains quotes for an EPC rating to be carried out for St Aidans –

Action: Clerk to liaise with Cllr. Young to obtain quotes for EPC rating to be carried out.

09/10/2022 To further discuss and decide how to progress the installation of bus stop lighting

Action: Clerk to include on November agenda

10/09/2022 To discuss and decide upon a proposal from Cllr. Brookfield that Council writes to the appropriate authority to ask that they address the issue of cars parking illegally and causing obstructions at school drop off and pick up times.

Action: Carry forward to next meeting for further discussion and a decision.

11/10/2022 To discuss and decide upon a proposal from Cllr. Brookfield that Council writes to the appropriate authority to seek permission to apply for grants to accommodate access for all.

Resolved; That the Clerk writes to the PCC to seek permission for the Council to apply for grants on behalf of the Church to accommodate access for all.

12/10/2022 Finance

12.1. Schedule of Payments:

Resolved: That the following are approved for payment:

<u>Chq No /</u>	<u>D.D</u>	<u>Payee</u>	<u>Amount</u>
Direct Debits:			
Sept		E-On	25.62
		E-On	12.02
		Water Plus	17.86
		Water Plus	14.16

Paid under delegated authority:

Sept:

D Bond Sal	614.22
D Bond Expenses	196.99
J Forshaw	302.00
A Little – Cleaning	85.02
Evergreen – Payroll	60.00
Memorial Hall – CIL	590.00

12.2. To receive Financial Statement and confirm that the bank balance shown in the accounts agrees with balance on the bank statement.

Resolved: Financial Statement received and accepted and that the balance shown on the bank reconciliation is the same as on the bank statement.

Signed:

Chairman

Date: 9th November 2022

2

HALSALL PARISH COUNCIL

12.3. To discuss and decide upon any application for S137 monies to be used for up to £500 for supply and installation of a storage shed on the Shirdley Hill Village Green.

Resolved: That S137 monies be used for up to £500 to fund the supply and installation of a storage shed on the Shirdley Hill Village Green.

12.4. To discuss and decide upon application for CIL monies to fund the installation of an overhead projector, speakers and including installation of the associated electrical work, necessary for this infrastructure project, at the Memorial Hall estimated cost is £1,725, including VAT.

Following discussion it was **Resolved** that CIL monies be used to fund the installation of the overhead projector at the Memorial Hall.

12.5. Proposed resolution “That in view of the [special] [confidential] nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw so that Council can conduct a review of Clerk’s terms and conditions and decide whether any adjustment is required to reflect the additional demands on his time to accommodate extra financial controls and website administration.

Resolved: That the public and press be excluded and they were asked to leave.

The Clerk also left the meeting at this point.

Council unable to reach a decision.

12.6. To discuss and decide whether to appoint a working group including independent representation to establish a review of the role, responsibilities and tasks allocated to the Parish Clerk which can be used to enable a review of allocated paid hours to be completed.

Working group appointed as follows:

Cllr. B Young

Cllr. K Wright

Cllr, M Lyons

Cllr. A Timon

.
.

Date and time of next meeting: Wednesday 9th November 2022 at 7.30 p.m. at St Aidans Hall, Renacres Lane, Shirdley Hill, Halsall.

There being no further business the meeting closed at 8.54 pm