

# HALSALL PARISH COUNCIL

Minutes of the Meeting of Halsall Parish Council held on 14<sup>th</sup> September 2016 at  
7.30 p.m. at St Aidans Hall, Renacres Lane, Shirdley Hill, Halsall

**PRESENT:** Cllr. B Young (Chairman), Cllr. D Corfield (Vice Chairman), Cllr. S Corfield, Cllr. N Campbell, Cllr. E Wright, Cllr. R Brookfield, D Bond (Parish Clerk), Borough Councillor Maureen Mills and 4 members of the public.

## **01/09/2016 Apologies**

Apologies received and accepted from Cllr. L Campbell

## **02/09/2016 Declarations of Interest**

None received

## **03/09/2016 Borough Councillor's Report and open forum for 15 minutes for matters raised by members of the public**

Cllr. M Mills presented her report stating and answered questions with regard to green bin charges.

Parish Clerk asked to talk LCC about work being carried out by unidentified workmen at septic tanks manhole cover located between Shaws Garth and Marsdens along Renacres Lane to see if they are aware of this.

## **04/09/2016 To approve and sign as a correct record the minutes of the Meeting held on 13<sup>th</sup> July 2016.**

The minutes, having been circulated were accepted and it was **Resolved** that they be signed as a correct record.

## **05/09/2016 Parish Clerk's Report**

The report having already been circulated was accepted without comment.

## **06/09/2016 Reports from Representatives**

Cllr. N Campbell reported on what took place at the last LALC meeting

The Clerk was asked to contact Ormskirk School re the School Governor vacancy

## **07/09/2016 Planning Applications**

2016/0829/FUL – Headbolt Farm, Woodvale Road - Extension to existing agricultural livestock building – No comment.

2016/0845/FUL – 44 Heathey Lane – Two storey extension to side and rear and single storey extension to rear – No comment.

## **08/09/2016 To receive updates from Working Groups and discuss and decide what action to take.**

**Fracking** – Update received from working group representative.

**Flooding** – Borough Councillor asked to determine what monies have been set aside to look at what legal structure needs to be put in place to enable IDB to be set up.

**Action:** Clerk asked to set up a meeting with NFU to obtain an update from them.

Signed:

Chairman

Date: 12<sup>th</sup> October 2016

# HALSALL PARISH COUNCIL

## 09/09/2016 To discuss and decide upon arrangements for Remembrance Sunday

The Clerk updated Council on what arrangements had been put in place to date and following discussion was asked to contact Mrs Woodhall to arrange ordering and collection of 4 wreaths and Mrs Sewell to order refreshments on the day.

It was **Resolved** that Cllrs. B Young and E Wright read the bible passages on the day (Chairman to discuss with Reverend Paul Robinson)

Cllr. E Wright to ask her husband if he is willing to act as marshall and close off Summerwood Lane to through traffic at the appropriate time.

**Action:** Include on next agenda for update and further discussion.

## 10/09/2016 To discuss and decide how to address problems caused by parents parking in

### Summerwood Lane

Following discussion the Clerk was asked to contact LCC to ask if parking restrictions could be put in place.

The Clerk was also asked to include an article in the news requesting parents dropping off and picking up children at school times and residents attending weddings and funerals to use the Memorial Hall car park.

Cllr. Brookfield to pass details of response from Church Commissioners re use of their land for parking.

## 11/09/2016 Finance

11.1. To approve Schedule of Payments

**Resolved:** That the following payments are approved:

<u>Chq No / D.D</u>	<u>Payee</u>	<u>£ Amount</u>
<b>Direct Debits:</b>		
July	E-On	36.38
	United Utilities	12.45
	United Utilities	6.02
	E-On	22.38
Aug	E-On	31.69
	United Utilities	12.45
	E-On	19.54
	United Utilities	5.00
	United Utilities	18.90
<b>Paid in August:</b>		
1704	D Bond – Sal £504.00	
	Mil-£ 42.25	
	Exp £ 33.87	580.12
1705	J Forshaw – Aug A/C	180.00
1706	P Judd	64.60
1707	LALC	314.43
1708	SHRA – S137 Grant	100.00
1709	P Walsh	22.00

Signed:

Chairman

Date: 12<sup>th</sup> October 2016

# HALSALL PARISH COUNCIL

## September:

1710	D Bond – Sal £ 504.00 Mil £ 29.25 Exp £341.66	874.91
1711	J Forshaw	180.00
1712	P Judd	60.80
1713	P Walsh	22.00
1714	BDO LLP – 2015/16 Audit	120.00
1715	4 Corners Design – Web Maintenance	288.00

11.2. To receive Financial Statement

Bank balances agreed to reconciliation and duly signed as a correct record.

11.3. To further discuss and suggest ways in which available S106/CIL monies should be spent and if necessary decide what action to take to ensure that the money is spent on Halsall Parish projects

Carried forward to next meeting.

11.4. To approve and accept the Annual Audit Return for year ended 31<sup>st</sup> March 2016

**Resolved:** That the Annual Audit Return be accepted and approved.

11.5. To discuss and decide who which company to take out insurance with for the coming year and whether to opt for a long term agreement.

**Resolved:** Long term insurance is to be taken out with the insurer providing the cheapest cover.

11.6. To discuss and decide whether the council wishes to contribute toward the cost of advertising the scarecrow festival.

**Action:** Following discussion the Clerk was asked to contact the organisers and obtain details of the cost incurred.

**Date and time of next meeting:** Wednesday 12<sup>th</sup> October 2016 at 7.30 p.m. at the Memorial Hall, Halsall Road, Halsall.

**There being no further business the meeting closed at 9.00 p.m.**

Signed:

Chairman

Date: 12<sup>th</sup> October 2016